



Financial Services

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Your ref
Our ref F/901/2014791
Date 17 December 2008

Dear Mr Highton

Application for Rate Relief

I refer to your letter dated 4 December, received on 9 December, regarding the above.

I am pleased to learn that you are dealing with the issues raised by HMRC, and that, hopefully, you are on the way to obtaining CASC status. From what you have said, it would appear that everything should be finalised by the end of February, in which case, you will be entitled to 80% mandatory relief (backdated to 1 April 2008).

Therefore, as there is another meeting of the Finance & Property Advisory Board on 4 March 2009, I do not think it is necessary at this stage to ask Members to make a decision on discretionary rate relief. If you are still waiting for HMRC to make a decision by the middle of February, I will arrange for your application to be reconsidered at the March meeting, but obviously, I am hopeful that this will not need to be done.

I have also noted your concerns about your income declining, so therefore, in order to assist you, I will suspend your January direct debit instalment until 20 March 2009. As I mentioned above, hopefully relief will have been granted by this time, in which case, you will be entitled to a refund on your overpaid rates.

I trust this clarifies the situation and hope that I have been of assistance to you. Please let me know how your application is progressing by mid February at the latest so that I can make the necessary arrangements.

Yours sincerely

Glen Pritchard
Principal Revenue Officer

